

APPENDIX B

The Council land charges service is separated into three streams local land charges (LLC1) local authority enquiries (Con29) and personal searches.

The service moved from Legal Services to Planning Division back in April 2017 and the Council has moved from the former Acolaid planning, building control and land charges back office system to a much improved system called Uniform and Total Land Charges (TLC) in July 2019 supplied by Idox Plc.

The council requires service users to use the on line public access system to request searches all full searches LLC1 and Con 29 have to be **paid in advance** otherwise the search is rejected, payment is made direct to the Council by CARD and some larger search providers TM and NLI's pay daily by BACS.

The Council still accepts postal searches with a cheque payment attached this is now 2% of the total we receive.

Review of the cost of the services was undertaken in 2015 by central finance and over the year the projected fee income has been reduced due to a fall in the number of search requests.

- 1, The Council requires all searches to be paid in advanced before they are processed and dispatched, other than internal search requests via Legal were we undertake an internal recharge.
2. Central finance has reviewed the cost of the service and have agreed the current fees for 2023/24 will increase with the Head of Development Management, we also bench mark with Lambeth, Lewisham and Greenwich every year to see if our fees match those of the other boroughs.
- 3, The council will cease to provide a personal search service this is free of charge service once the service and register (LLC1) moves to the HM land Registry this is estimated some time late 2023.

Updated

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